London TDM

Legal and Contracts Management Training Courses

Course Venue: United Arab Emirates - Dubai

Course Date: From 03 May 2026 To 07 May 2026

Course Place: Downtown Dubai

Course Fees: 5,000 USD

Introduction

This 5-day course is designed to equip non-legal professionals with essential legal knowledge and awareness, enabling them to navigate common legal challenges in the workplace. Participants will gain insights into legal terminologies, contracts, compliance, and risk management, enhancing their ability to make informed decisions and seek appropriate legal advice when necessary.

Objectives

- Understand key legal terminology and concepts relevant to business operations.
- Improve the ability to analyze contracts and recognize common legal issues.
- Develop a basic understanding of corporate and employment law.
- Recognize the importance of compliance and risk management.
- Know when and how to consult legal professionals effectively.

Course Outlines

Day 1: Introduction to Legal Concepts

- Overview of the legal system and its significance in business
- Key legal terminology and basic principles
- Understanding statutory and case law
- Sources of law: constitutions, statutes, regulations, and case law
- Interactive session: Identifying legal concepts in everyday business

Day 2: Contracts and Agreements

- Essential elements of a valid contract
- Different types of contracts and their uses
- Analyzing contract terms and conditions
- Common pitfalls and clauses to watch out for
- Interactive session: Reviewing and drafting basic contracts

Day 3: Corporate and Employment Law

- Introduction to corporate structures and governance
- Essential aspects of employment law
- Understanding employee rights and employer obligations
- Workplace policies and legal compliance
- Case studies: Common employment law issues

Day 4: Compliance and Risk Management

- The importance of regulatory compliance
- Identifying areas of legal risk in business operations
- Developing effective compliance programs
- Tools and strategies for risk management
- Workshop: Creating a basic compliance checklist

Day 5: Interacting with Legal Professionals

- Knowing when to seek legal advice
- Communicating effectively with legal teams
- Preparing for legal consultations and meetings
- Understanding attorney-client privilege and confidentiality
- Final project: Applying legal awareness in a case scenario