



London TDM

# Legal and Contracts Management Training Courses

**Course Venue:** Malaysia - Kuala Lumpur

**Course Date:** From 01 March 2026 To 05 March 2026

**Course Place:** Royale Chulan Hotel

**Course Fees:** 6,000 USD

## Introduction

This 5-day professional course is designed to provide participants with a comprehensive understanding of confidentiality, Non-Disclosure Agreements (NDAs), and data protection laws. The course aims to equip participants with the necessary skills and knowledge to navigate the complex legal and ethical landscape associated with data protection and confidentiality in a professional setting.

- Understand the core principles of confidentiality and data protection laws.
- Learn how to draft and interpret Non-Disclosure Agreements.
- Explore global data protection laws and their applications in business.
- Identify potential risks and breaches in data confidentiality.
- Implement best practices for organizational data protection strategies.

## Course Outlines

### Day 1: Introduction to Confidentiality and NDAs

- Overview of Confidentiality in the Workplace
- Types and Purposes of NDAs
- Key Elements of NDAs
- Legal Implications of Breaching Confidentiality
- Case Studies on Effective NDA Use

### Day 2: Legal Framework of Data Protection

- Introduction to Data Protection Laws
- The Importance of Data Privacy
- General Data Protection Regulation (GDPR)
- Other International Data Protection Laws
- Compliance Requirements for Businesses

### Day 3: Risk Management and Data Breach Prevention

- Identifying Potential Risks and Threats
- Data Breach Impact Analysis
- Developing a Data Breach Response Plan
- Implementing Data Security Measures
- Role of Cybersecurity in Data Protection

### Day 4: Drafting and Negotiating NDAs

- Key Considerations in Drafting NDAs
- Negotiation Techniques for Effective NDAs
- Common Mistakes in NDAs
- Customizing NDAs for Specific Needs
- Enforcement and Remedies for NDA Breaches

### Day 5: Best Practices and Emerging Trends

- Best Practices in Confidentiality Management
- Emerging Trends in Data Protection Law
- Technology's Role in Data Protection
- Ethics and Confidentiality in the Digital Age
- Developing a Data Protection Compliance Culture