



**London TDM** 

# Soft Skills and Personal Development Training Courses

Course Venue: United Arab Emirates - Dubai

Course Date: From 19 October 2025 To 23 October 2025

Course Place: Downtown Dubai

Course Fees: 5,000 USD

#### Introduction

This 5-day professional course on "Positive Thinking and Workplace Attitude" is designed to equip participants with effective strategies to enhance their positive outlook and foster a positive work environment. Participants will explore the profound impact of positive thinking and how it influences workplace dynamics, productivity, and personal well-being.

#### **Objectives**

- Understand the principles of positive thinking and its importance in the workplace.
- Learn techniques to cultivate and maintain a positive mindset.
- Identify and modify negative thought patterns and behaviors.
- Develop strategies to improve workplace communication and relationships.
- Enhance overall job satisfaction and team morale.

#### **Course Outlines**

#### Day 1: Understanding Positive Thinking

- · Definition and key concepts of positive thinking
- The psychology behind positive mindset
- · Benefits of positive thinking in the workplace
- Common misconceptions about positive thinking
- Self-assessment: Current mindset evaluation

#### Day 2: Techniques to Cultivate Positivity

- Morning routines that enhance positivity
- Positive affirmations and visualization exercises
- · Building resilience through positivity
- Employing gratitude practices for a positive outlook
- Mindfulness and meditation techniques

#### **Day 3: Overcoming Negative Thinking**

- Identifying negative thought patterns
- · Cognitive restructuring techniques
- Managing stress and negativity in high-pressure situations
- · Emotional intelligence and positive reactions
- Role-playing exercises for practical application

#### **Day 4: Enhancing Workplace Communication**

- Importance of positive communication
- Active listening and empathy in workplace interactions
- Conflict resolution through positive dialogue
- Building a supportive team environment
- Encouraging feedback and open communication

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### Day 5: Maintaining a Positive Work Environment

- Strategies for sustaining team morale
- Creating a culture of positivity and inclusivity
- The manager's role in fostering workplace positivity
- Long-term benefits of a positive work environment
- Course conclusion and action plan development