



London TDM

# Soft Skills and Personal Development Training Courses

**Course Venue:** Malaysia - Kuala Lumpur

**Course Date:** From 01 March 2026 To 05 March 2026

**Course Place:** Royale Chulan Hotel

**Course Fees:** 6,000 USD

## Introduction

This 5-day professional course on "Positive Thinking and Workplace Attitude" is designed to equip participants with effective strategies to enhance their positive outlook and foster a positive work environment. Participants will explore the profound impact of positive thinking and how it influences workplace dynamics, productivity, and personal well-being.

## Objectives

- Understand the principles of positive thinking and its importance in the workplace.
- Learn techniques to cultivate and maintain a positive mindset.
- Identify and modify negative thought patterns and behaviors.
- Develop strategies to improve workplace communication and relationships.
- Enhance overall job satisfaction and team morale.

## Course Outlines

### Day 1: Understanding Positive Thinking

- Definition and key concepts of positive thinking
- The psychology behind positive mindset
- Benefits of positive thinking in the workplace
- Common misconceptions about positive thinking
- Self-assessment: Current mindset evaluation

### Day 2: Techniques to Cultivate Positivity

- Morning routines that enhance positivity
- Positive affirmations and visualization exercises
- Building resilience through positivity
- Employing gratitude practices for a positive outlook
- Mindfulness and meditation techniques

### Day 3: Overcoming Negative Thinking

- Identifying negative thought patterns
- Cognitive restructuring techniques
- Managing stress and negativity in high-pressure situations
- Emotional intelligence and positive reactions
- Role-playing exercises for practical application

### Day 4: Enhancing Workplace Communication

- Importance of positive communication
- Active listening and empathy in workplace interactions
- Conflict resolution through positive dialogue
- Building a supportive team environment
- Encouraging feedback and open communication

## **Day 5: Maintaining a Positive Work Environment**

- Strategies for sustaining team morale
- Creating a culture of positivity and inclusivity
- The manager's role in fostering workplace positivity
- Long-term benefits of a positive work environment
- Course conclusion and action plan development